MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES
COMMUNITY FOOD AND NUTRITION ASSISTANCE (CFNA)
SUMMER FOOD SERVICE PROGRAM (SFSP)

PRE-OPERATIONAL SITE VISIT

Site Selection Worksheet

Sponsor Name and Address

Site Address

Site Phone Number	Person to contact for use of site

Type of Meal Service:
☐ Congregate ☐ Rural Non-Congregate

Type of Site:
☐ Open Site Outside ☐ School Building ☐ Residential Camp ☐ Conditional Non-Congregate
☐ Open Site in a Building ☐ Camp/Day Program ☐ University Building ☐ Other

Estimated number of participants the site could serve

Estimated number of supervisory personnel needed to adequately control food service

Does the site have:	Yes	No	N/A	Comments
A shelter or alternate site for inclement weather?				
Hand washing facilities for the food handlers and participants?				
Adequate refrigeration or coolers for storage of cold meal items?				
Adequate cooking facilities for preparation of meals, if applicable?				
A place to store prepared or delivered food to maintain appropriate food temperatures?				
Is this site needed in the area?				
Are present facilities adequate for an organized meal service?				
If applicable for non-congregate meals, does the location have adequate and safe space for cars to pull through?				

If no, explain

What types of organized activities are planned at this site?

Signature of Authorized Representative	Date